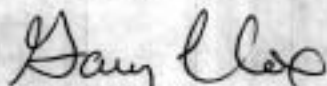


Tagging of Property – Catalog Purchases

Background/Discussion: Concerns resurfaced recently in the NASA Property arena concerning whether or not items/services acquired from the ODIN catalog should be considered Government property and tagged, or are considered contractor property and therefore not controlled by the Government. A meeting was held at Goddard Space Flight Center on August 7, 2003 to resolve this issue. Attendees representing the ODIN Program Office included Gary Cox, Donna Broderick, and Darryl Smith. The NASA Property Management attendees included Billie Wilchek, Jeff Parker, and Sara Jenkins. This issue surfaced when Headquarters did not issue an ODIN follow-on delivery order with SAIC. Headquarters decided to keep all catalog items and therefore they needed to be tagged. The Property Management representatives indicated that the items should have been tagged all along, even under ODIN, since the Government was paying the full price for the items up front. During the meeting, the ODIN Program Office made the point that we are acquiring service augmentation under the catalog, not the property. At the end of an ODIN delivery order, any property associated with the catalog service augmentation may be transferred to the Government or removed by the contractor, at the Government's discretion. Tagging of property is only necessary if it actually transforms from an ODIN service augmentation to Government owned property. Upon receiving this explanation, the Property Management personnel understood the difference and agreed that tagging of catalog purchases is not required unless/until ODIN is no longer providing services, and then only if the Government decides to assume ownership of items. When purchasing service augmentation from the ODIN catalog, the price includes the asset transition value, which negates the need for any value for these items to be reported in the asset transition at the end of the delivery order.

Guidance: Catalog purchases are considered augmentation services to the ODIN seat and not property. Do not tag items associated with catalog purchases under ODIN as Government property unless/until the Government assumes ownership at the end of an ODIN delivery order. Catalog items should be included in asset transition reports, but should have no asset transition value associated with them.

Issued by:



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